

## Kroger Community Rewards Program

The Jessamine County Historical Society has enrolled in the local Kroger Community Rewards Program. This program is completely free and allows the Historical Society to receive money, based upon our members' purchases from Kroger. We encourage our members to enroll their Kroger Plus cards and select the Jessamine County Historical & Genealogical Society (NPO #97146) as their preferred donation organization. The proceeds received from the Kroger Community Rewards Program will be used to further the Historical Society's mission to preserve the history of our county.

Before beginning, please be sure to have your Kroger Plus card handy. If you do not have a Kroger Plus card, one may be obtained at the Customer Service Desk at any Kroger store. If you normally use your telephone number at the register, you may call 1-800-576-4377 and select option 4 to obtain your Kroger Plus card number.

Each member must swipe their registered Kroger Plus card or use the telephone number that is associated to their registered Kroger Plus card for each purchase to count.

Below is a detailed outline to assist our members in enrolling in the program online:

- I. Go to [www.kroger.com/communityrewards](http://www.kroger.com/communityrewards).
  1. If you already have an account set up with Kroger, click "Sign in", otherwise, please proceed to Step 2 below.
    - A. Enter your email and password.
    - B. Click "Sign In".
    - C. Click "View Your Rewards Details".
    - D. This will bring you to your Account Summary screen.
    - E. At the bottom of the screen will be a section called Community Rewards.
      - a. If you have not already set up an organization in which to contribute, click "Enroll".
        - i. Enter your First Name, your Last Name, your Address, your City, your State, and your Zip code.
        - ii. Fields for your phone number and birthdate are optional.
        - iii. Click "Save".
        - iv. When the next screen appears, enter the Society's NPO number of 97146.
        - v. Click "Search".
        - vi. Click the circle beside Jessamine County Historical & Genealogical Society.
        - vii. Click "Enroll".
        - viii. The next screen to appear will be a confirmation that your enrollment was successful and you can log out of your account.
      - b. If you have already set up another organization with which to contribute, you must change your preferred organization to the Jessamine County Historical & Genealogical Society, as Kroger only allows contributions to one organization at a time.
        - i. Click "Edit".

- ii. Enter the Society's NPO number of 97146.
  - iii. Click "Search".
  - iv. Click the circle beside Jessamine County Historical & Genealogical Society.
  - v. Click "Enroll".
  - vi. The next screen to appear will be a confirmation that your enrollment was successful and you can log out of your account.
2. If you don't yet have a Kroger Account set up, please proceed as follows.
  - A. Click "Create An Account".
  - B. Type in your email address.
  - C. In the next field, retype your email address, again, to confirm it.
  - D. Type in a password (passwords must be 6 – 12 characters, must contain at least one letter and 1 number, and can contain special characters such as \$, \*, !, etc.)
  - E. In the next field, retype your password, again, to confirm it.
  - F. Select your preferred store by typing in a zip code or city and state.
  - G. Click "Find".
  - H. Click on your desired store which appears in the list. The full list is accessible by clicking on the little down arrow beside the store field.
    - I. If you wish to receive Kroger emails, click on the "Email Me" check box, otherwise, leave it blank.
  - J. Click on "Create Account".
  - K. The next screen confirms that the account was created and allows you to enter your Kroger Plus card number and/or a telephone number associated with the card.
  - L. Click "Save".
  - M. The next screen will be your Account Summary screen.
  - N. Please proceed with Step 1E above and follow Section a.